

Portal User Group Meeting

March 12, 2014

Agenda

- Welcome
- Open Data Portal
- Business Portal Contract
- Service and Software Updates
- Reminders
- Questions & Comments



Welcome

Portal Management Group

- Angela Taetz – Manager
- Mario Mezzio
- Margie Hasen
- Craig Mollison - Backup

The Connecticut Open Data Portal

Tyler Kleykamp - Chief Data Officer (CDO)

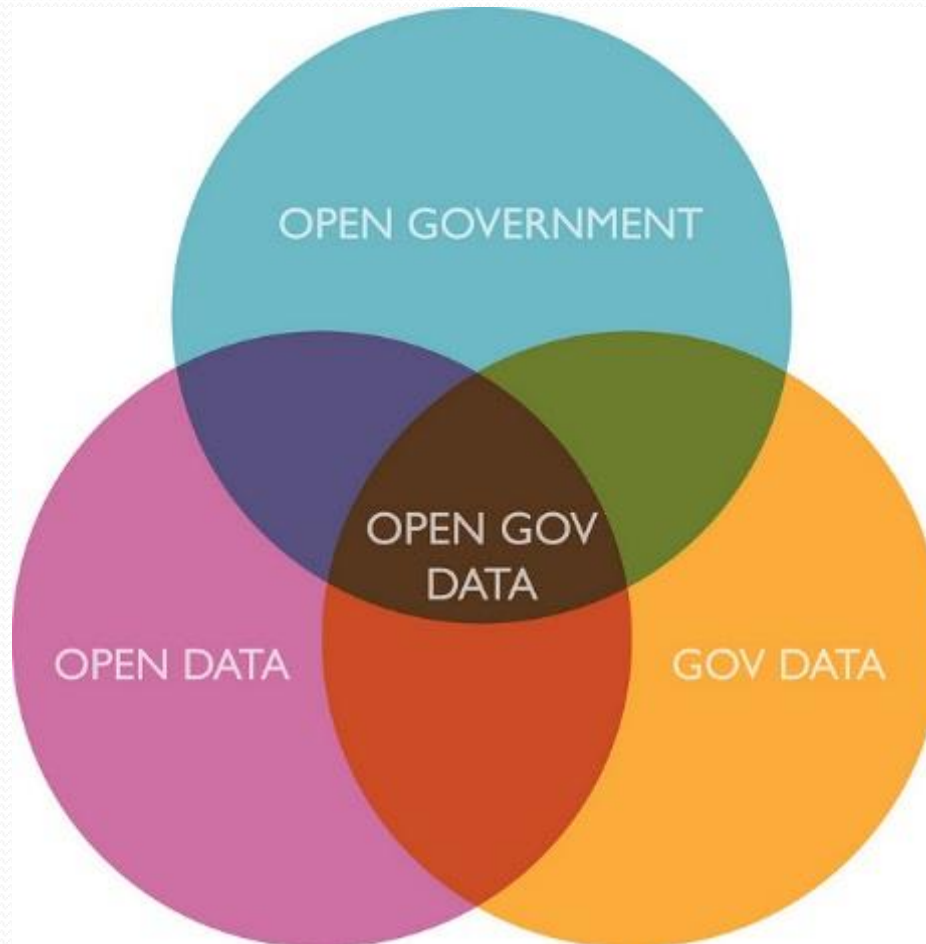
The Connecticut Open Data Portal





Why Open Data?

- Transparency and democratic control
- Participation
- Self-empowerment
- Improved or new private products and services
- Innovation
- Improved efficiency of government services
- Improved effectiveness of government services
- Impact measurement of policies
- New knowledge from combined data sources and patterns in large data volumes



Source: Alex Howard govfresh.com



Popular Datasets

- Geospatial Data
- Public Safety
 - Traffic, Crime, Environmental Complainants
- Salary Data (Not within our scope)
- Health Data
- Expenditure Data
 - Our initial focus will be on Grants
- Education Data
- Census data
- Parcel Property Data
- Business Data
- Locations of Government Services

Executive Order 39:

- Creates the Connecticut Open Data Portal
- Establishes a Chief Data Officer (CDO) within OPM
- Agencies shall identify an Agency Data Officer (ADO)
- The ADO is required to develop a list of initial datasets for inclusion in the portal
- Creates an Advisory Panel
- Requires the CDO to develop an Open Data Policy

State

data.T.gov

Agency

ADO

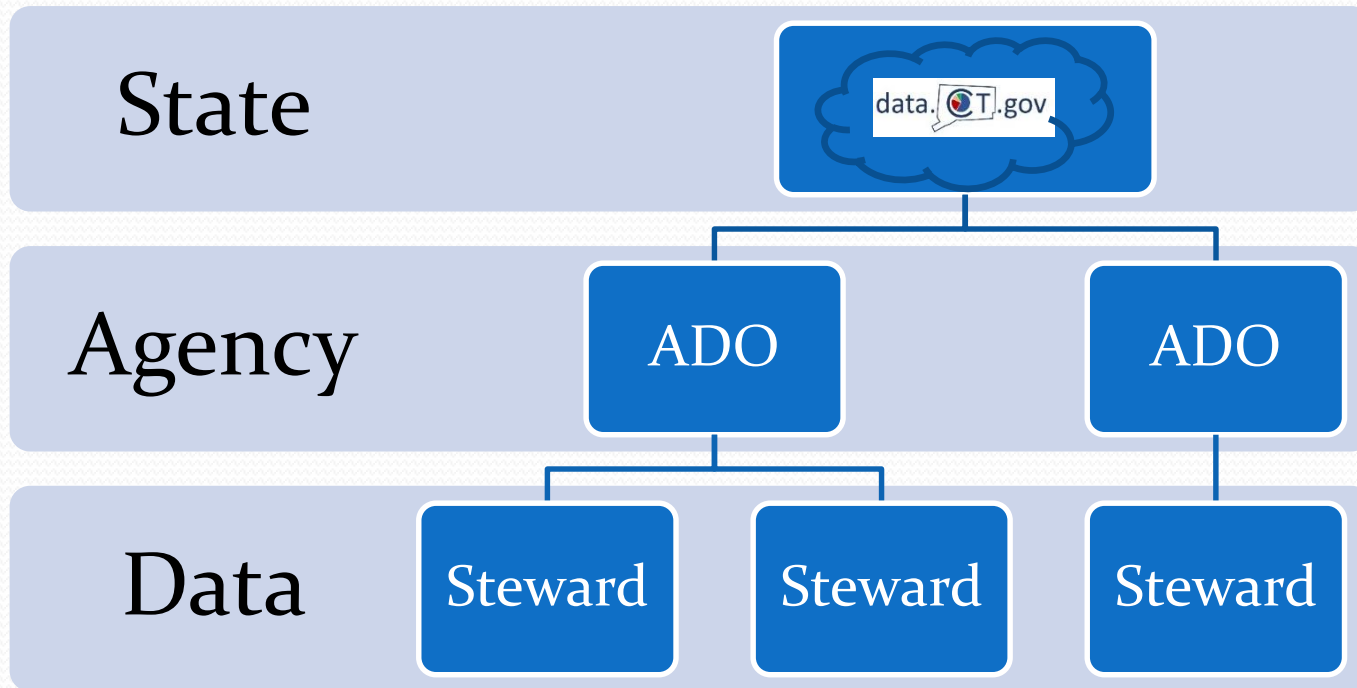
ADO

Data

Steward

Steward

Steward



Executive Order 39: Guiding Principles for Initial Datasets

- Data is reliable and accurate
- Currently available and easy to transmit
- Frequently requested via FOIA or otherwise
- Does not contain PII, PHI, or other confidential or protected information
- Has value:
 - Improves accountability or efficiency
 - Enhances public knowledge
 - Creates economic innovation & opportunity

Here are some links:

- Socrata: www.socrata.com
- New York: <https://data.ny.gov/>
- Oregon: <https://data.oregon.gov/>
- Illinois: <https://data.illinois.gov/>
- Maryland: <https://data.maryland.gov/>
- New York City: <https://nycopendata.socrata.com/>
- Chicago: <https://data.cityofchicago.org/>

Business Portal Contract

Connecticut Interactive

NIC Background

- ⦿ Parent company of Connecticut Interactive (CI)
- ⦿ 20+ years of eGovernment leadership
- ⦿ Services for state government web portals and applications with 29 states
- ⦿ 8,000 eGovernment web and mobile services
- ⦿ 200 million online transactions in 2012 resulting in \$22.5 Billion securely processed for government partners
- ⦿ 9 /10 “Best of the Web” partner award winners in 2012 and 2013

Commitment to Connecticut

Expand and enhance Connecticut's eGovernment initiatives

- ⦿ Work directly with government entities
- ⦿ Local Office
 - Hartford
- ⦿ Dedicated Staff
 - Anticipate (10) people within Yr1
- ⦿ Infrastructure & Hosting
 - Corporate Data Center
- ⦿ Code
 - Perpetual use of code in escrow
- ⦿ Self-funding Model needs
 - Support CT's eGovernment

Overview of Projects

Current Focus and Effort

- ⦿ CT.gov and Enterprise CMS (Ektron and Initial Plan)
- ⦿ Business Portal
- ⦿ DMV Driver History Records Billing System

Role and Participant Responsibility

- ⦿ Portal Steering Committee
- ⦿ Financial Advisory Committee

Steering Committee Information

- <http://www.ct.gov/best/cwp/view.asp?a=3995&Q=469816> (Please note that this group was already in place prior to NIC's contract. Legislation was updated last year so members and focus was changed in 2013 (see below). Minutes prior to 2014 are not relevant)
- NIC Contract - http://www.biznet.ct.gov/SCP_Search/ContractDetail.aspx?ID=13229

Relevant Legislation

- **DECD's Electronic Business Portal.** [P.A. 13-46](#) specifies the features the Department of Economic and Community Development must include in any electronic business portal it establishes. At a minimum, the portal must (1) include specific branding that mirrors a statewide branding program directed by the Governor's office; (2) be aligned with the nonprofit Connecticut Economic Resource Center's online business assistance information programs; and (3) have functionality that allows municipalities to promote local resources, provided each municipality shall be responsible for providing and maintaining its own content on the portal. *Effective October 1, 2013.*
- **Self-Funded E-Government.** Section 1 of [P.A. 13-225](#) provided a language fix that DAS sought to enable the agency to use a “self-funded” contract model when contracting with vendors to provide certain IT services to the State. One or more IT vendors may be used to assist with efforts throughout all of state government to move state government transactions and information online for the public. In a “self-funded” model, the vendor provides IT services to the state, and is paid in whole or part through administrative fees assessed on some of the online transactions/services. This model gives the state the ability to move forward rapidly with developing more online services, and to sustain the growth and development of the system over time without the need for bond funds or general fund appropriations. *Effective upon passage.*
- **E-Government Governance.** [P.A. 13-91](#) updates the membership of IT Executive Steering Committee. This Committee currently consists of the DAS Commissioner, the Secretary of the State, the OPM Secretary, the Comptroller, the Treasurer, and the Chair of the Board of Trustees of each constituent unit of the state higher education system, or their designees. Going forward, the Committee will consist of the DAS Commissioner, the OPM Secretary, the Secretary of State (or their designees), and not more than four other executive branch commissioners, appointed jointly by DAS and OPM.
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- The bill also adds a requirement that DAS must include certain information in its (October 1) annual IT report to OPM and the legislature. Specifically, the report must include a description of the efforts that BEST and executive branch state agencies have undertaken to use e-government solutions to deliver state services and conduct state programs, “including the feedback and demands of clients of such agencies received by such agencies, and such agencies' plans to address client concerns by using online solutions, when determined feasible by such agencies.” *Effective October 1, 2013.*

Service and Software Updates

Mario Mezzio

Web FileManager Issues

- Application Blocked by Security Settings after installing Java 7 Update 51
- Add CT.gov Domain Name to Java Exception Site List Panel
 - Add <http://www.ct.gov> and <http://ct.gov>
 - This will allow all <http://www.ct.gov/agencyname> sites to run the Web FileManager application. You do not need to enter your specific agency URL.
- If you site URL is <http://www.agencyname.ct.gov> add it to the exception list along with <http://www.ct.gov>
- Opening Web FileManager
 - Security Warning Screen, select “Run”
 - Your Web FileManager files should now display
 - If you browser is open during this process, close it and log back in

Web FileManager Issues

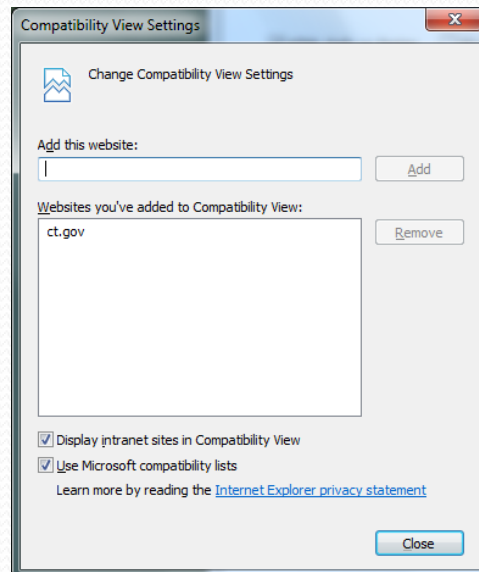
- If after installing Java 7 Update 51 you do not see the "Edit Site List" in the Java Security tab, it means there are multiple versions of Java installed on your machine
- Remove all previous versions of Java
- Keep the latest version or download if not installed
- Restart your browser by closing all of your browser windows.
- Go back into the Java Security tab and you should be able to see "Edit Site List".

Web FileManager Issues

- Linking to a file using Relative Reference
 - Getting HTTP 404 error when linking from editor to a file on Web FileManager
 - Small number of users having issue. Cannot duplicate issue at BEST

Web Browsers Issues

- Internet Explorer 11
 - Issues with DSF Editor
 - Table Borders & Scrolling Bars Do Not appear
 - Edit Properties HTML code not displaying
 - Add CT.gov domain in the Compatibility View Settings



Web Browsers

- Internet Explorer State Standard
- Firefox and Chrome
 - Cannot be used to Administer DSF

Website Accessibility

- Flashing text “New” is a website accessibility issue
- All Images Must have “Alt Text”

DSF Users Site

- DSF Users site is designed to keep System Admin updated on current issues related to the DSF software
- You can find downloads and information to correct issues with the DSF Software
- Check with Portal Management Group before installing updates
- Website URL: <http://seedeater.ct.gov/dsfusers>

Reminders

Mario Mezzio

Requesting Services

- FootPrints replaced Impact System for submitting Help Desk tickets on October 30, 2013
- Help Desk Tickets
 - System Admin should be submitting tickets
 - Provide as much information as possible
 - Website URL
- If it is an emergency or you cannot access the form, contact the Help Desk by phone at (860) 622-2300
- If you feel the need to contact PMG directly, please email pmg@ct.gov

DSF Training (Basic)

- PMG is offering basic DSF training
- We are scheduling one class a month at DAS/BEST
- The classes are geared for new users or those that need a refresher
- New users will be given priority for the classes.
 - Returning users will be placed on a wait list and notified 1 week prior to the class if there is availability.
- If you have Content Admins who need this training, please submit a work request

DSF Training (Advanced)

- If you or your staff need advanced training (beyond the class offered), submit a Work Request, and we will schedule a one-on-one session
- Please note that our availability for these advanced training sessions may be limited due to other projects and deadlines

Governor's Mandated Graphics

- Governor's Office Designated Area
 - Left or Right Navigation on V4 Template
- Graphics Placed on Agencies Sites when Mandated by Governor's Office

Forms and Data Collection

- Sensitive data should not be collected through a standard online form
- Data collected through a standard online form is stored in the DMZ which is the least secure segment of our network
- If you are collecting sensitive data now, please contact us

SurveyMonkey

- We have SurveyMonkey
- If you would like to create a Survey using SurveyMonkey:
 - Fill out a Work Request
 - Schedule time to come to BEST
 - PMG will provide basic training to create your survey
 - PMG will provide a workspace for you at BEST to create the survey

iStockPhoto

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2014 Portal User Group Meetings

- Tentative Dates
 - June 2014
 - September 2014
 - December 2014

Questions & Comments